

As a matter of proper business decorum, the Board of Directors respectfully request that all cell phones be turned off or placed on vibrate. To prevent any potential distraction of the proceeding, we request that side conversations be taken outside of the meeting room.

Pursuant to Government Code Section 54953(b) Director Dan Horan will participate via teleconference at 19212 Valley View, West Covina, CA 91792

**AGENDA
REGULAR BOARD MEETING
THREE VALLEYS MUNICIPAL WATER DISTRICT
1021 E. MIRAMAR AVENUE – CLAREMONT, CA 91711**

Wednesday, June 6, 2018 at 8:00 AM

The mission of Three Valleys Municipal Water District is to supplement and enhance local water supplies to meet our region's needs in a reliable and cost-effective manner.

Item 1 – Call to Order

Kuhn

Item 2 – Pledge of Allegiance

Kuhn

Item 3 – Roll Call

**Executive
Assistant**

- Bob Kuhn, President, Division IV
- David De Jesus, Vice President, Division II
- Brian Bowcock, Secretary, Division III
- Joe Ruzicka, Treasurer, Division V
- Dan Horan, Director, Division VII
- Carlos Goytia, Director, Division I
- John Mendoza, Director, Division VI

Item 4 – Additions to Agenda (*Government Code Section 54954.2(b)(2)*)

Kuhn

Additions to the agenda may be considered when two-thirds of the Board members present determine a need for immediate action, and the need to act came to the attention of TVMWD after the agenda was posted; this exception requires a degree of urgency. If fewer than two-thirds of the Board members are present, all must affirm the action to add an item to the agenda. *The Board shall call for public comment prior to voting to add any item to the agenda after posting.*

Item 5 – Reorder Agenda

Kuhn

Item 6 – Public Comment (*Government Code Section 54954.3*)

Kuhn

Opportunity for members of the public to directly address the Board on items of public interest that is within the subject matter jurisdiction of TVMWD. The public may also address the Board on items being considered on this agenda. TVMWD requests that all public speakers complete a speaker's card and provide it to the Executive Assistant.

We request that remarks be limited to five minutes or less.

Item 7 – Presentation California Special Districts Association/Special Districts Leadership Foundation

Mr. Chris Palmer will be in attendance to present TVMWD with acknowledgement of achieving the Transparency Certificate of Excellence. This is the second renewal for this recognition.

Item 8 – Public Meeting FY 18-19 Standby Charge [enc]

Kuhn

The Board will convene a public meeting to consider any comments or testimony regarding the FY 18-19 Standby Charge. Final action to adopt the standby charge will not be taken at the public meeting; adoption will be considered by the Board following the public hearing scheduled for June 20, 2018 at 8:00 a.m. Pursuant to Government Code 6063, this public meeting was noticed in newspaper(s) of general circulation, Inland Valley Daily Bulletin (publication dates: May 18 and 25, and June 1, 2018) and San Gabriel Valley Tribune (publication dates on May 16, 23 and 30, 2018) respectively. Copies of the notice are available upon request.

- A. Open public meeting
- B. Request staff report
- C. Public testimony
- D. Close public meeting

Item 9 – General Manager’s Report

Hansen

The Executive Leadership Team will provide brief updates on existing matters under their purview and will be available to respond to any questions thereof.

**Howie
Linthicum
Garcia**

9.A – Review of Salary Schedule Effective July 1, 2018 Pursuant to CalPERS Regulations [enc]

Linthicum

The Board will review the salary schedule effective July 1, 2018 pursuant to CalPERS regulations. Staff is seeking consideration to return this item to the June 20, 2018 meeting for approval.

9.B – SB 562 (Lara) Healthy California Act [enc]

Howie

The Board will be provided an update on the referenced legislation.

9.C – Review Resolution 18-06-DRAFT for Surplus Property [enc]

Howie

The Board will review Resolution No. 18-06-DRAFT, concerning the process for disposing of surplus property. Staff is seeking consideration to return this item to the June 20, 2018 meeting for approval.

9.D - Modified Board Meeting Schedule [enc]

Hansen

The Board will review and consider its summer schedule and provide direction to staff for future action. Staff is seeking consideration to return this item to the June 20, 2018 meeting for approval.

9.E – Project Summary Update [enc]

Garcia

The Board will review a summary update of ongoing projects.

Item 10 – Future Agenda Items

Item 11 – Adjournment

The Board will adjourn to a Regular Board Meeting on Wednesday, June 20, 2018

American Disabilities Act Compliance Statement

Government Code Section 54954.2(a)



Any request for disability-related modifications or accommodations (including auxiliary aids or services) sought to participate in the above public meeting should be directed to the TVMWD's Executive Assistant at (909) 621-5568 at least 24 hours prior to meeting.

Agenda items received after posting

Government Code Section 54957.5

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the TVMWD office located at, 1021 East Miramar Avenue, Claremont, CA, 91711. The materials will also be posted on the TVMWD website at www.threevalleys.com.

Three Valleys MWD Board Meeting packets and agendas are available for review on its website at www.threevalleys.com. The website is updated on Sunday preceding any regularly scheduled board meeting.



This page/section left blank for
pagination purposes

Item 7 - Presentation by California Special Districts Association /
Special District Leadership Foundation



This page/section left blank for
pagination purposes

Item 7 - Presentation by California Special Districts Association /
Special District Leadership Foundation



Staff Report/Memorandum

To: TVMWD Board of Directors
From: Richard W. Hansen, General Manager *RH*
Date: June 6, 2018
Subject: Public Meeting – Regarding the Imposition of a Water Standby Charge for FY 2018-19

<input type="checkbox"/> For Action	<input type="checkbox"/> Fiscal Impact	<input type="checkbox"/> Funds Budgeted
<input checked="" type="checkbox"/> Information Only	<input type="checkbox"/> Cost Estimate:	\$

Requested Action:

Conduct a public meeting regarding the imposition of a water standby charge for the FY 2018-19.

Discussion:

TVMWD is to convene a public meeting regarding the imposition of a water standby charge prior to conducting a public hearing on possible adoption of the water standby charge scheduled for June 20, 2018. This public meeting required proper notice, which was done in the Inland Valley Daily Bulletin on May 18, 25, and June 1, 2018, and San Gabriel Valley Tribune on May 16, 23 and 30, 2018.

Attached is the draft resolution that will be considered for approval at the Board meeting on June 20, 2018. The rate and methodology for the standby charge are described in the draft Engineer’s Report, which is attached to the resolution as “Exhibit A”.

Strategic Plan Objective(s):

3.3 – Be accountable and transparent with major decisions

RESOLUTION NO. 18-06-DRAFT**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE THREE VALLEYS MUNICIPAL WATER DISTRICT
ADOPTING PROCEDURES TO FIX, ADJUST, LEVY, AND COLLECT
A WATER STANDBY CHARGE**

WHEREAS, the Three Valleys Municipal Water District (“the District”) is a municipal water district organized and operating pursuant to Water Code Section 71000 et seq.

WHEREAS, under the Uniform Standby Charges Procedures Act, Government Code Section 54984 et seq. (“the Act”), the District is authorized to fix before August 10 of any given year a water standby charge on land within its jurisdiction to which water service is made available for any purpose by the District, whether the water services are actually used or not.

WHEREAS, under the Act the Board may establish schedules varying the charge according to land uses, benefit derived or to be derived from the use, availability of facilities to provide water service, the degree of availability or quantity of the use of the water to the affected lands, and may restrict the assessment to one or more improvement districts or zones of benefit established within the jurisdiction of the District, and may impose the charge on an area, frontage, or parcel basis, or a combination thereof.

WHEREAS, on July 10, 1996, the District’s Board of Directors adopted Resolution No. 7-96-361 which established a standby charge under the Act that was designed to fund the Readiness-to-Serve (“RTS”) charge imposed upon the District by the Metropolitan Water District of Southern California (“MWD”) and related administrative costs incurred by the District in connection therewith.

WHEREAS, Resolution No. 7-96-361 expressly provided that the District’s standby charge was based upon the report of a qualified engineer which fixed that amount of the standby charge for the 1996-97 fiscal year at \$5.92 per equivalent dwelling unit (“EDU”) and provided for the adjustment of that standby charge during subsequent fiscal years according to the actual amount by which the RTS charge increased, and subject to a maximum assessment amount of \$29.41 per EDU.

WHEREAS, Water Code Section 71639(b) authorizes the District to adjust the amount of its standby charge if the adjustment is made in the same manner as provided for taxes, fees, and charges in Government Code Section 53750(h)(2), which provides that a tax, fee, or charge is not deemed to be increased by an agency action that does either or both of the following: (A) adjusts the amount thereof in accordance with a schedule of adjustments adopted by the agency prior to November 6, 1996; or (B) implements or collects a previously approved tax, fee, or charge, so long as the rate is not increased beyond the level previously approved by the agency, and the methodology previously approved is not revised by the agency.

WHEREAS, Water Code Section 71639(c) further authorizes the District to adjust the amount of its standby charge if all of the following conditions are met: (1) the amount

Item 8

of the assessment does not exceed \$29.41 per EDU; (2) the revenue raised by the assessment, including its annual adjustments, is used exclusively to fund the RTS charge, or equivalent charge, imposed upon the District by MWD, and related administrative costs; and (3) The District adjusts its water rates to its retail agencies by an amount necessary to prevent surplus funding of the RTS charge imposed upon the District by MWD.

WHEREAS, Water Code Section 71639(c) further provides that in order for the District to fix a standby charge pursuant to the Act, the District's Board of Directors must adopt a resolution to initiate such proceedings, cause notice of intent to adopt the assessment to be published in accordance with Government Code Section 6066 prior to the date set for adoption thereof, and, at the time and place set forth in said notice, conduct a hearing on the assessment and hear and consider any and all objections thereto.

WHEREAS, on April 18, 2018, the District's Board of Directors adopted Resolution No. 18-04-825 initiating proceedings to fix, adjust, levy, and collect a water standby charge in accordance with Water Code Section 71639 and scheduling of a public meeting on June 6, 2018, and a public hearing on June 20, 2018.

WHEREAS, beginning on May 16, 2018, the District published a joint notice of the public meeting and the public hearing by placing a display advertisement of at least 1/8 page in a newspaper of general circulation within the District at least three times and five days apart.

WHEREAS, on June 6, 2018, at 8:00 a.m., at the District offices located at 1021 East Miramar Avenue, Claremont, California, the Board of Directors of the District held a public meeting regarding the imposition of the charge.

WHEREAS, beginning on or about June 6, 2018, the District published a Notice of Public Hearing and Intent to Adopt a Water Standby Charge in a newspaper of general circulation within the District once a week for two successive weeks pursuant to Water Code Section 71639(c) and Government Code Section 6066.

WHEREAS, on June 20, 2018, at 8:00 a.m., at the District offices located at 1021 East Miramar Avenue, Claremont, California, the Board of Directors of the District held a public hearing to hear and consider any and all objections or protests regarding the imposition of the charge, which hearing was duly conducted in the manner set forth in the Act.

NOW, THEREFORE, the Board of Directors of the District does hereby find, resolve, determine, and order as follows:

1. The public interest and necessity requires the Board of Directors of the District to adopt this Resolution hereby fixing, adjusting, levying, and collecting standby charges pursuant to The Act and Water Code Section 71639 in order to meet the RTS financial obligations imposed upon the District by MWD and all administrative costs related thereto.

2. The written protests received by the District's Board of Directors which were not withdrawn at the time of its determination represented less than fifteen percent (15%) of the parcels subject to the charges set forth herein.

Item 8

3. The standby charge hereby levied by the Board of Directors of the District is based upon the report of a qualified engineer, Willdan Financial Services, which is attached hereto as Exhibit A (“the Engineer’s Report”). The content and findings of the Engineer’s Report are hereby adopted in full by the Board of Directors of the District and are incorporated herein in full by this reference, including, but not limited to, any and all statements and determinations specifically relating to each of the following:

- a. A description of the charge and the method by which it is to be imposed;
- b. A compilation of the amount of the charge for each parcel subject to the charge;
- c. A statement of the methodology and rationale followed in determining the degree of benefit conferred by the service for which the charge is made;
- d. The District’s legal ability to fix and adjust a standby charge, the amount of the charge, and the properties affected thereby;
- e. A description of the lands upon which the charge is to be imposed; and
- f. The amount of the charge for each of the lands so described.

4. All adjustments in the amount of the standby charge set forth in the attached Engineer’s Report are in compliance with the requirements of Water Code Section 71639(b) since the adjustments are made in the same manner as provided for taxes, fees, and charges in Government Code Section 53750(h)(2), which provides that a tax, fee, or charge is not deemed to be increased by an agency action that does either or both of the following: (A) adjusts the amount thereof in accordance with a schedule of adjustments adopted by the agency prior to November 6, 1996; or (B) implements or collects a previously approved tax, fee, or charge, so long as the rate is not increased beyond the level previously approved by the agency, and the methodology previously approved is not revised by the agency.

5. Additionally, all adjustments in the amount of the standby charge set forth in the attached Engineer’s Report are in compliance with the requirements of Water Code Section 71639(c) since (a) the amount of the assessment does not exceed \$29.41 per EDU, (b) the revenue raised by the assessment, including its annual adjustments, is used exclusively to fund the RTS charge, or equivalent charge, imposed upon the District by MWD, and related administrative costs, and (c) the water rates adopted by the District and levied upon its retail agencies have been calculated so as to prevent any surplus funding of the RTS charge imposed upon the District by MWD.

Item 8

6. The District's General Manager is hereby authorized to take any and all actions necessary to carry out the intent of the District's Board of Directors as is stated herein, and to cause the standby charge hereby adopted to be collected at the same time, and in the same manner, as the levying of property taxes by the County of Los Angeles and/or as is otherwise available under the Act and applicable law.

7. If any charge hereby adopted becomes delinquent, the amount of the delinquency, together with any interest and penalties thereon, shall constitute a lien on the affected property upon the filing of a certificate in the Office of the Los Angeles County Recorder, which lien shall have the same force, effect, and priority as a judgment lien.

ADOPTED and **PASSED** at a meeting of the Three Valleys Municipal Water District's Board of Directors, on this 20th day of June 2018, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Bob G. Kuhn, President

ATTEST:

Brian Bowcock, Secretary

SEAL:



DRAFT

Three Valleys Municipal Water District

Water Standby Charge Assessment

2018/2019 ENGINEER'S ANNUAL LEVY REPORT

Intent Meeting: April 18, 2018
Public Hearing: June 20, 2018

27368 Via Industria
Suite 200
Temecula, CA 92590
T 951.587.3500 | 800.755.6864
F 951.587.3510 | 888.326.6864

www.willdan.com/financial



TABLE OF CONTENTS

INTRODUCTION	1
<i>I. DESCRIPTION OF THE PROPOSED PARCELS AND ASSESSMENT BOUNDARIES</i>	<i>2</i>
<i>II. ESTIMATE OF COSTS</i>	<i>2</i>
<i>III. DESCRIPTION OF ASSESSMENTS</i>	<i>4</i>
A. LEGAL REQUIREMENTS.....	4
B. ASSESSABLE PARCELS	5
C. EQUIVALENT DWELLING UNITS.....	6
D. ASSESSMENT RATES.....	9
E. AMOUNT OF ASSESSMENT	10
F. ACCURACY OF DATA.....	10
<i>EXHIBIT A - SAMPLE CALCULATIONS FOR VARIOUS LAND USES</i>	<i>11</i>
<i>EXHIBIT B – ASSESSMENT ROLL FOR FY 2018/2019</i>	<i>12</i>

**ENGINEER'S REPORT
THREE VALLEYS MUNICIPAL WATER DISTRICT
WATER STANDBY CHARGE ASSESSMENT**

INTRODUCTION

Pursuant to the provisions of Section 54984 et seq. of the Government Code of the State of California, being Chapter 12.4, "Uniform Standby Charge Procedures Act" (the "Act"), and in accordance with Resolution No. 7-96-361 of the Board of Directors (the "Board") of the Three Valleys Municipal Water District (the "District"), adopted on July 10, 1996 establishing a Water Standby Charge Assessment, I, Richard Kopecky, P.E., duly authorized representative of Willdan Financial Services, consultant to the District, submit this Engineer's Report for FY 2018/2019 consisting of the following parts and exhibits:

SECTION I

A description of each parcel of property and the boundaries of the area proposed to be subject to the levy of the uniform standby charge assessment.

SECTION II

An estimate of the costs of water services to be financed from the proceeds of the uniform standby charge assessment.

SECTION III

A description of the uniform standby charge assessment including:

- a. A description of each lot or parcel of property proposed to be subject to the assessment.
- b. The amount of the assessment for each lot or parcel.
- c. The assessment methodology describing the basis of the assessment.
- d. A description specifying the requirements for written and oral protests and the protest thresholds necessary for requiring a vote on, or abandonment of, the proposed assessment.

Dated: _____

Willdan Financial Services

BY: _____
Susana Hernandez, Project Manager

BY: _____
Richard Kopecky, P.E.
Registration No. CE 16742

I. DESCRIPTION OF THE PROPOSED PARCELS AND ASSESSMENT BOUNDARIES

The proposed uniform standby charge assessment is entitled:

THREE VALLEYS MUNICIPAL WATER DISTRICT WATER STANDBY CHARGE ASSESSMENT

The boundaries of the area proposed to be subject to the levy of the Water Standby Charge Assessment are completely contiguous with the boundaries of the District. The lines and dimensions of each lot or parcel within the District Boundaries are those lines and dimensions shown on the maps of the Assessor of the County of Los Angeles for the year when this report was prepared and are incorporated herein by reference and made part of this Engineer's Report.

All future annexations to the District shall be included in the Water Standby Charge Assessment. In future years, if any new parcels are created as a result of the division or consolidation of land, re-computation of the assessments will be conducted and the new parcels will be included within the area of assessment.

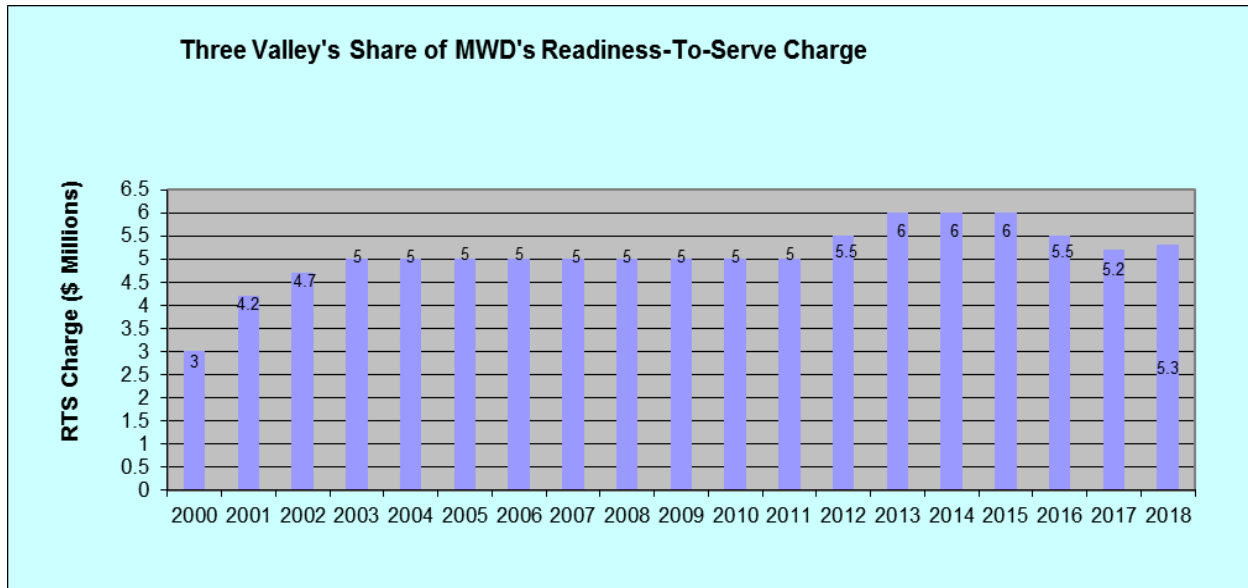
II. ESTIMATE OF COSTS

The Water Standby Charge Assessment revenue will be used for the purpose of meeting the Readiness-to-Serve ("RTS") charge imposed by the Metropolitan Water District of Southern California ("MWD"), and for related administrative costs.

The following table lists the projections for the RTS Charge, Administration Cost and Estimated Maximum Total Assessment to be funded by the assessment.

	FY 2011/2012	FY 2012/2013	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	FY 2018/2019
RTS Charge	\$5,000,000	\$5,541,364	\$6,022,555	\$6,371,116	\$6,074,192	\$5,537,230	\$5,233,954	\$5,274,931
Assessment Administration	\$86,175	\$49,832	\$50,332	\$51,056	\$51,675	\$52,057	\$52,709	\$53,383
Est. Maximum Assessment	\$5,385,495	\$5,379,146	\$5,374,162	\$5,375,222	\$5,441,758	\$5,445,359	\$5,443,845	\$5,425,678

The estimated RTS charge through the year 2002 was based on the schedule provided by MWD shown in the chart below. Years 2003 through 2011 were based on the projected RTS charge of \$5 million. The 2012 through 2018 RTS charges are based on the amount approved by the Southern California Metropolitan Water District Board for each year.



The amount budgeted to be generated by the assessment for FY 2018/2019 is \$3,466,456.65 as calculated in Section III.

Administration of the assessment is performed annually. This administration includes updating the annual assessment roll to ensure consistency with the assessment methodology detailed in this Engineer's Report. The administration also includes an analysis of the revenues and expenditures from the previous Fiscal Year and preparation of an annual report for submittal to the Board of Directors for approval of the proposed Fiscal Year's assessments and expenditures. The table below provides a comparison of the assessment between fiscal years.

	FY 2017/2018 ⁽¹⁾	FY 2018/2019	Difference	Percentage Difference
Parcels	134,019	134,019	0	0.00%
EDU's	184,484	184,484	0	0.00%
Rate/EDU	\$18.51	\$18.79	\$0.28	1.51%
Est. Revenue	\$3,414,775.73	\$3,466,456.65	\$51,680.92	1.51%

⁽¹⁾ Totals for FY 2017/2018 are based on the final applied levy by the Los Angeles County Auditor-Controller's Office.

Note: Difference between Estimated Revenue and EDUs multiplied by the Rate is due to rounding.

III. DESCRIPTION OF ASSESSMENTS

This section of the report describes the methodology developed to establish the basis of assessment for apportioning the cost of providing water services, and the facilities needed to provide water services, to each lot or parcel based upon the type of use or potential use of each property. The basis of assessment was developed by Berryman & Henigar based upon information provided by the District, standard and member agency design criteria, and the requirements of Section 54984.2 of the Uniform Standby Charge Procedures Act. The following sections review the requirements of the California Government Code and describe the recommended assessment methodology.

A. LEGAL REQUIREMENTS

Chapter 12.4 "Uniform Standby Charge Procedures Act" of the California Government Code states that any local agency that provides water services may, by resolution adopted after notice and hearing, determine and levy an assessment for water services pursuant to this chapter.

The California Government Code further requires that the agency establish a methodology, which is related to the benefit received from the water services for calculating the assessment to be levied on each parcel. Section 54984.2 provides that:

“...The governing body of the agency which fixes the charge may establish schedules varying the charge according to land uses, benefit derived or to be derived from the use or availability of facilities to provide water, sewer, or water and sewer service, or the degree of availability or quantity of the use of the water, sewer, or water and sewer services to the affected lands, and may restrict the assessment to one or more improvement districts or zones of benefit established within the jurisdiction of the agency. The charge may be imposed on an area, frontage, or parcel basis, or a combination thereof.”

All assessments described in this Report and approved by the Board are prepared in accordance with the Act and are in compliance with the provisions of the *California Constitution Article XIID* (enacted by the passage of Proposition 218 in November 1996).

Pursuant to the *California Constitution Article XIID Section 5*, certain assessments that were existing on July 1, 1997, the effective date of *Article XIID*, are exempt from the substantive and procedural requirements of *Article XIID Section 4* and property owner balloting for the assessments is not required until such time that the assessments are increased. Exempt are any assessments imposed exclusively to finance the capital costs or maintenance and operation expenses for sidewalks, streets, sewers, water, flood control, drainage systems, or vector control.

In May of 2005, Senate Bill 376, was enacted to add Article 2.7 (commencing with Section 71639) to Chapter 2 of Part 5 of Division 20 of the Water Code, relating to water. This bill authorizes the agency to adopt the standby charge rate with a schedule of annual adjustments, and to adjust the standby charge rate in relation to the change of the MWD imposed RTS charge, subject to the maximum assessment amount of twenty-nine dollars and forty-one cents (\$29.41) per Equivalent Dwelling Unit (“EDU”).

B. ASSESSABLE PARCELS

The table below summarizes the number of parcels and the total acreage by land use type. This information is based on the records of the Assessor of the County of Los Angeles.

Land Use Category	Number of Parcels	Dwelling Units (DU's)	Acres
Single-Family Residential (SFR)	102,968	102,968	N/A
Multi-Family Residential and Condominiums	22,013	45,462	N/A
Mobile Home Parks	101	9,258	N/A
Commercial	3,810	N/A	4,834.94
Churches	245	N/A	448.46
Industrial	2,022	N/A	4,101.51
Recreational Camping Facilities	2	N/A	7.87
Vacant Residential	1,948	N/A	7,366.71
Vacant Non-Residential	910	N/A	1,105.38
Exempt	0	N/A	0.00
Total	134,019		

The land use classifications are defined as follows:

Single-Family Residential - parcels designated as single-family residential per the Los Angeles County Assessor's Roll.

Multi-Family Residential (including Condominiums) - parcels designated as multi-family residential, which includes duplexes, apartments, condominiums or other dwelling units with common party walls, per the Los Angeles County Assessor's Roll.

Mobile Homes - parcels designated as mobile homes per the Los Angeles County Assessor's Roll.

Commercial (including Churches) - parcels designated as commercial, institutional or recreational per the Los Angeles County Assessor's Roll.

Industrial - parcels designated as industrial, utility or other miscellaneous uses, per the Los Angeles County Assessor's Roll.

Recreational Camping Facilities - parcels designated as camps per the Los Angeles County Assessor's Roll.

Vacant - parcels designated as vacant residential that have no dwelling units, or parcels designated as vacant commercial/industrial that have no commercial/industrial structures on them, per the Los Angeles County Assessor's Roll.

Exempt - Exempted from the assessment would be any parcel owned by a public agency or within the area of public streets and other public properties, utility easements, right-of-way, public schools, public parks, and common areas or un-developable parcels of land.

C. EQUIVALENT DWELLING UNITS

To determine the benefit to the individual parcels with their varying land uses, an equivalent dwelling unit system was established. Each parcel is assigned equivalent dwelling units (EDUs) in proportion to the estimated benefit the parcel receives from the availability of water services. The total number of EDUs is then divided into the annual revenue requirement to determine the cost per EDU. The assessment for each parcel is then determined by multiplying the number of EDUs for each parcel by the cost per EDU.

Since the assessment is based upon the use of the property and the potential water usage of the property, the assessment methodology has been developed based on land use. The assessment methodology developed determines the number of EDUs to be assigned to each parcel. In determining the number of EDUs assigned, three factors are considered: parcel size, land use (intent of development), and the water use design factor of the land use of the property.

Equivalent Dwelling Unit (EDU) factors have been established to indicate the estimated benefit received by each parcel within the District. This method of assessment has established the single-family residential parcel as the basic unit for calculation of the assessment and is defined as one (1) EDU. All other parcels within the District are assigned a proportional EDU based on a formula that equates the properties specific development status (land use) and size to that of the single-family parcel.

The assignment of EDUs to each of the different land uses is as follows:

Single-Family Residential (SFR). The single-family parcel has been defined as being **1.0 EDU**.

Multi-Family Residential. Multi-family or condominium parcels are converted to EDUs based on the number of dwelling units on each parcel. Due to population density and size of structure relative to the typical single-family residence, each dwelling unit defined as multi-family residential, including condominiums is **0.75 EDU**. Water availability benefit does not increase proportionately as the number of units increase on a multi-family parcel. By decreasing the equivalency as the number of units increase, a reasonable benefit assessment is achieved. Therefore, the equivalency is reduced to **0.5 EDU** per dwelling unit, for apartment buildings with 5 units or more. Parcels with 5 or more units are considered "high density" as opposed to the "medium density" of duplexes, triplexes and four-plexes, and the Los Angeles County Assessor's land use codes segregate these parcels out.

Mobile Homes. Mobile home parks, and mobile homes located within mobile home parks, are converted to EDUs based on the population density and size of structure relative to a single-family residence. Therefore, mobile home parks and mobile homes located in mobile home parks are assessed **0.5 EDU** per mobile home. No decrease is applied to this factor, as mobile homes are all separate dwellings with no common walls.

Studies have consistently shown that the average apartment unit impacts infrastructure approximately 75% as much as a single-family residence, and the average mobile home unit impacts infrastructure approximately 50%, (Sources: Institute of Transportation Engineers Informational Report Trip Generation, Fifth Edition, 1991; Metcalf and Eddy, Wastewater Engineering Treatment, Disposal, Reuse, Third Edition, 1991). Trip generation and wastewater usage are functions of population density. It is concluded that other infrastructure will be similarly impacted at a reduced level. The smaller average unit size of multiple residential and mobile homes and their reduced impact on water use result in a lesser benefit per unit to property.

Commercial/Industrial. Commercial and industrial parcels are converted to EDUs based on the lot size of each parcel of land. The number of equivalent dwelling units per acre for commercial/industrial property has been equated to the average single-family residential lot size of approximately 8,700 square feet, or 5 lots per acre. All properties that are developed for commercial/ industrial uses are therefore assigned **5.0 EDU's** per acre for the first five acres, with a minimum of 1 EDU per parcel. Based upon a review of large non-residential parcels within the District, as the parcel size increases above five acres, the development density on the parcel generally decreases due to requirements to provide on-site circulation, allow for the storage of materials or equipment, provide buffers to adjacent land uses and other factors associated with the types of development which require larger parcels. Therefore, after the first 5 acres, each additional acre will be charged as vacant land as further described below; 25% of 5.0 EDU's, or 1.25 EDU's per acre.

Additionally, a water use factor is applied to both the commercial and industrial parcels as follows, based on relative average water usage as compared to single-family residential developments:

- Commercial Water Use Factor = 1.4
- Industrial Water Use Factor = 1.1

Recreational Camping Facilities. Recreational camping facilities typically have large land areas comprised of mostly park-like open space and only a few buildings. Therefore, to more accurately assign EDUs to these parcels, a "theoretical area" will be calculated for each of them. The typical developed commercial parcel has 1/3 of its lot area covered by improvements. Using this standard, the "theoretical area" is computed by multiplying the improvement area of each camping parcel by 3. This "theoretical area" is then converted to acreage, and the Equivalent Dwelling Unit factor of 5 EDU per acre is applied.

Vacant. Vacant property receives a benefit from water services availability. Water availability allows the parcel to develop to its maximum use in the future. Based upon the opinions of professional appraisers who appraise current market property values for real estate in Southern California, the land value portion of a property typically ranges from 20 to 30 percent; in the Three Valleys Municipal Water District, the average is about 25 percent. Additionally, the utilization of vacant property is significantly less than improved property. Consequently, vacant property shall be assessed at the rate of 25% of improved property. Therefore, vacant single-family residential parcels are assessed 25% of a developed SFR parcel, or **0.25 EDU** per parcel, and vacant non-SFR parcels are assessed at the rate of 25% of the developed commercial/industrial properties, or **1.25 EDUs** per acre or any portion thereof, up to a maximum of 5 acres per parcel.

A summary of Equivalent Dwelling Units and Benefit Factors is shown on the following table:

EQUIVALENT DWELLING UNITS						
Land Use	Basic Unit		EDU Factor		Use Factor	EDU Rates
Single-Family Res. (SFR)	1 DU	x	1	x	1	= 1.0 EDU/DU
Multi-Family Res. and Condominiums	1 DU	x	0.75	x	1	0.75 EDU/DU for the first 4 DU's
	1 DU	x	0.5	x	1	= 0.5 EDU/DU after the 4 th DU
Mobile Homes	1 DU	x	0.5	x	1	= 0.5 EDU/DU
Commercial	1 acre	x	5	x	1.4	= 7.0 EDU/acre for the first 5 acres (min. 1 EDU/parcel)
	1 acre	x	1.25	x	1.4	= 1.75 EDU/acre after the 5 th acre
Industrial	1 acre	x	5	x	1.1	= 5.5 EDU/acre for the first 5 acres (min. 1 EDU/parcel)
	1 acre	x	1.25	x	1.1	= 1.375 EDU/acre after the 5 th acre
Recreational Camping Facilities	1 acre*	x	5	x	1	= 5.0 EDU/acre
Vacant SFR	1 parcel	x	0.25	x	1	= 0.25 EDU/parcel
Vacant Non-SFR	1 acre	x	1.25	x	1	= 1.25 EDU/acre (min. .25 EDU/parcel; max of 5 acres/parcel)

*acre = theoretical acre

D. ASSESSMENT RATES

The total number of Equivalent Dwelling Units (EDUs) has been calculated for the District based upon current land use data as shown on the latest assessor's roll for Los Angeles County and the methodology described above. The number of EDUs by land use type is shown in the table below:

Land-Use Type	Equivalent Dwelling Units
SFR	102,968.00
MFR and Condominium	30,034.75
Mobile Home Parks	4,629.00
Commercial	25,820.65
Churches	2,902.64
Industrial	17,006.54
Recreational Camping Facilities	0.73
Vacant SFR	487.00
Vacant Non-SFR	634.81
Total:	184,484.12

Based upon the budget of \$3,466,456.65 as shown in Section II of this report, the Assessment Rate for FY 2018/2019 per Equivalent Dwelling Unit (EDU) is **\$18.79/EDU**, as calculated below.

Total Equivalent Dwelling Units	Applied Assessment Rate/EDU	FY 2018/2019
		Total Assessment Revenue
184,484.12	\$18.79	\$3,466,456.65

Note: Difference in Total Assessment and EDUs multiplied by the Rate is due to rounding.

The following table, Summary of Assessment Rates, provides the proposed Maximum Assessment and Applied Assessment Rates for the ten-year period beginning with FY 2009/2010. The Board may continue to levy the Assessment in future years (i.e. beyond FY 2018/2019) so long as MWD continues to impose the RTS charge upon the District. However, the maximum Assessment Rate per EDU shall never be greater than \$29.41, nor shall the total amount assessed be greater than the sum of the RTS charge and administrative costs.

SUMMARY OF MAXIMUM AND APPLIED ASSESSMENT RATES

Fiscal Year	2008/2009	2009/2010	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019
Maximum Assessment Rate/EDU	\$29.41	\$29.41	\$29.41	\$29.41	\$29.41	\$29.41	\$29.41	\$29.41	\$29.41	\$29.41	\$29.41
Applied Assessment Rate/EDU	\$9.04	\$12.45	\$15.55	\$18.54	\$20.46	\$23.11	\$25.02	\$23.09	\$20.16	\$18.51	\$18.79

E. AMOUNT OF ASSESSMENT

The amount of the proposed assessment for FY 2018/2019, based on EDUs as apportioned to each parcel shown on the latest roll of the Los Angeles County Assessor, is contained in the Assessment Roll on file in the office of the Secretary of the Three Valleys Municipal Water District. The description of each parcel is part of the records of the County Assessor and these records are, by reference, made a part of this Engineers Report.

F. ACCURACY OF DATA

The data utilized in developing the assessment rate calculations has been taken directly from the Los Angeles County Assessor's Roll.

Some parcels that are partially improved often will appear on the Assessor's roll as improved. These parcels that are brought to the attention of the District, and are found to be so classified after field review, will have their assessment revised per this report: for that portion of the property which is improved, the developed land use benefit formula will apply; for that portion of the property which is unimproved, the vacant land use benefit formula will apply.

Should a property owner find a discrepancy regarding a parcel, it is recommended that the owner notify the Three Valleys Municipal Water District by contacting the Secretary of the Three Valleys Municipal Water District. If warranted, the District will assist the owner in processing a correction with the County Assessor's Office. The District will be responsible for revisions to the Water Standby Charge Assessment for the property for the current Fiscal Year if the change in amount is greater than five percent (5%). If the change is less than or equal to five percent, then the adjustment for the following year will be made at the time that the annual assessments are determined for the next Fiscal Year, and no refund will be made for the previous year's assessment.

EXHIBIT A - SAMPLE CALCULATIONS FOR VARIOUS LAND USES

Land Use	Benefit Calculation (EDU) x (Use Factor)				Total EDUs	Assessment \$18.79/EDU
Single Family Res.	(1 DU x 1 EDU/DU)	x	1.0	=	1	\$18.79
Triplex	(3 DU x .75 EDU/DU)	x	1.0	=	2.25	\$42.28
10-Unit Apartment	[(4 DU x .75 EDU/DU) + (6 DU x .5EDU/DU)]	x	1.0	=	6	\$112.74
90-Unit Apartment	[(4 DU x .75 EDU/DU) + (86 DU x .5EDU/DU)]	x	1.0	=	46	\$864.34
Store ¼ acre parcel	(¼ acre x 5.0 EDU/acre)	x	1.4	=	1.75	\$32.88
Bank/Office Bldg. ½ acre parcel	(½ acre x 5.0 EDU/acre)	x	1.4	=	3.5	\$65.77
Office Building 2 acre parcel	(2 acre x 5.0 EDU/acre)	x	1.4	=	14	\$263.06
Service Station ½ acre parcel	(½ acre x 5.0 EDU/acre)	x	1.4	=	2.333	\$43.84
Light Manufacturing ¼ acre parcel	(¼ acre x 5.0 EDU/acre)	x	1.1	=	1.375	\$25.84
Heavy Manufacturing 7 acre parcel	[(5 ac x 5.0 EDU/ac) + (2 ac x 1.25 EDU/ac)]	x	1.1	=	30.25	\$568.40
Recreational Camping Facility	[(2,500 sf x 3) ÷ 43,560 sf/ac] x 5.0 EDU/ac	x	1.0	=	0.8609	\$16.18
Vacant SFR	(1 parcel x .25 EDU/parcel)	x	1.0	=	0.25	\$4.70
Vacant Non-SFR 1 acre parcel	(1 acre x 1.25 EDU/acre)	x	1.0	=	1.25	\$23.49
Vacant Non-SFR 5+ acre parcel	(5 acre x 1.25 EDU/acre)	x	1.0	=	6.25	\$117.44

Note: Total Assessment EDU may not calculate exactly due to rounding.

EXHIBIT B – ASSESSMENT ROLL FOR FY 2018/2019

Each Assessor Parcel Number and its assessment to be levied for FY 2018/2019 is shown on the Assessment Roll on file in the office of the Secretary of the Three Valleys Municipal Water District and is incorporated herein by reference. Reference is made to the Los Angeles County Assessor's office for further description of the parcels in the District.



Staff Report/Memorandum

To: TVMWD Board of Directors

From: Richard W. Hansen, General Manager *RH*

Date: June 6, 2018

Subject: Review of Salary Schedule Effective July 1, 2018 Pursuant to CalPERS Regulations

<input type="checkbox"/> For Action	<input type="checkbox"/> Fiscal Impact	<input type="checkbox"/> Funds Budgeted
<input checked="" type="checkbox"/> Information Only	<input type="checkbox"/> Cost Estimate:	\$

Background:

CalPERS regulations require the Board to review and approve TVMWD’s salary schedule any time changes are made. These regulations set forth the requirements that “payrate” and “special compensation” documents be public records available for public scrutiny.

Discussion:

Provided for review is a draft of the salary schedule to be effective July 1, 2018, which reflects a 2.74% increase to salary ranges, based on the change from calendar year 2016 to 2017 in the Consumer Price Index - Urban Wage Earners and Clerical Workers, as prepared by the Bureau of Labor Statistics. These ranges were included in the budget adopted for FY 18/19.

As a reminder, these adjustments are being made to the salary ranges, not to the individual employee’s salary. Salary changes continue to be based on the merits of the employee’s annual evaluation.

This item will be brought back for consideration of adoption on June 20, 2018.

Strategic Plan Objectives:

- 3.3 – Be accountable and transparent with major decisions

**THREE VALLEYS MUNICIPAL WATER DISTRICT
ANNUAL SALARY RANGE BY CLASSIFICATION**

Effective: July 1, 2018

CLASSIFICATION	Min. Salary Range	Mid. Salary Range	Max. Salary Range
ACCOUNTING TECHNICIAN	\$ 48,127	\$ 62,565	\$ 77,003
ADMINISTRATIVE ASSISTANT	\$ 44,483	\$ 57,827	\$ 71,172
ASSISTANT GENERAL MANAGER	\$ 128,426	\$ 166,953	\$ 205,481
CHIEF ADMINISTRATIVE OFFICER	\$ 135,235	\$ 175,806	\$ 216,376
CHIEF FINANCE OFFICER	\$ 135,235	\$ 175,806	\$ 216,376
CONSERVATION & RESOURCE ANALYST	\$ 74,503	\$ 96,854	\$ 119,205
ENGINEER	\$ 75,117	\$ 97,652	\$ 120,187
EXECUTIVE ASSISTANT	\$ 55,419	\$ 72,045	\$ 88,671
GENERAL MANAGER	\$ 275,000	\$ 275,000	\$ 275,000
CHIEF ENGINEER/OPERATIONS OFFICER	\$ 135,235	\$ 175,806	\$ 216,376
OPERATIONS SUPERVISOR	\$ 79,519	\$ 103,375	\$ 127,231
COMPLIANCE SPECIALIST	\$ 63,112	\$ 82,046	\$ 100,980
PLANT ASSISTANT (T1)	\$ 38,678	\$ 50,281	\$ 61,884
PROJECT MANAGER	\$ 98,622	\$ 128,208	\$ 157,795
SENIOR FINANCIAL ANALYST	\$ 74,317	\$ 96,613	\$ 118,908
SHIFT OPERATOR II	\$ 47,603	\$ 61,884	\$ 76,164
SHIFT OPERATOR III	\$ 58,588	\$ 76,164	\$ 93,740
SHIFT OPERATOR IV	\$ 64,648	\$ 84,043	\$ 103,437
SHIFT OPERATOR V	\$ 67,234	\$ 87,405	\$ 107,575
WATER OPERATIONS MANAGER	\$ 104,410	\$ 135,733	\$ 167,056

Based on Board approval, an adjustment to each salary range classification will be considered for July 1 of each year. Range adjustments are tied to changes in the Consumer Price Index - Urban Wage Earners and Clerical Workers for Los Angeles-Riverside-Orange County (CWURA421SA0) as prepared by the Bureau of Labor Statistics, from current year annual to the prior year annual. The adjustment to each salary range is intended to keep TVMWD's salary ranges at the market level and may not necessarily impact individual salaries. The opportunity for individual salary increases will continue under the merit-based system employed by TVMWD. An important note is that an employee's annual salary may be below the minimum salary range if: (1) their annual evaluation has not yet occurred in the current fiscal year or (2) their performance documented in prior annual evaluations has not merited an increase that has kept up with index adjustments to the salary ranges.

Shift Differential Pay

- Shift operators and plant assistants who work at times other than dayshift (7 AM to 3 PM) will be compensated with 10% additional pay for those hours.
 - Swing (3 PM to 11PM)
 - Grave (11 PM to 7 AM)
 - Weekend (3 PM to 7 AM each day)
- Shift differential pay is considered special compensation and will be reported to CalPERS as such.

Standby Pay

- Shift operators who serve in an on-call capacity will be paid \$35 per day (\$70 on holidays).
- One operator will be designated to serve in this role every day (weekdays and weekends).
- The on-call operator must be available on his designated day to return to the plant within 30 minutes of receiving a call, ready for work as in any other instance. If the on-call operator is unable to return to work, he is responsible for locating a substitute operator. The substitute operator will receive the \$35 standby pay.
- In addition to receiving the \$35 per day, the on-call operator will be paid for the additional time spent responding to the situation.
 - If responding by phone only, the on-call operator will be guaranteed at least 15 minutes of additional pay. All time over 15 minutes will be rounded up to the nearest 15 minute increment.
 - If responding in person, the on-call operator will be guaranteed at least two hours of additional pay. All time over two hours will be rounded up to the nearest 15 minute increment.
 - Operators will be eligible for OT and shift differential pay as applicable for time spent responding.
- Standby pay is not considered special compensation and thus will not be included as a part of final compensation in calculating CalPERS pension.

Holiday Pay

- Any employee scheduled who works on either the actual holiday or the observed holiday will be paid at one and one-half times the employee's regular rate of pay. Since the employee is working the holiday, the employee will also be paid an additional eight hours at regular pay for that holiday.



Staff Report/Memorandum

To: TVMWD Board of Directors
From: Richard W. Hansen, General Manager *RH*
Date: June 6, 2018
Subject: SB 562 – Healthy California Act

<input type="checkbox"/>	For Action	<input type="checkbox"/>	Fiscal Impact	<input type="checkbox"/>	Funds Budgeted
<input checked="" type="checkbox"/>	Information Only	<input type="checkbox"/>	Cost Estimate:	\$	

Discussion:

During the first year of the current two-year legislative cycle (2017), legislation was introduced that would implement a “single-payer” health care system in California. The bill passed through the Senate and is currently in the Assembly awaiting further action.

The health care system in the United States relies heavily on the private sector. Even the Affordable Care Act (Obamacare) uses private health insurance companies to offer government-regulated plans through a marketplace. However, there are still federally sponsored programs like Medicaid and Medicare that provide subsidized or free health care to those who qualify using taxpayer dollars. A single-payer health care system would make these government programs available to everyone, not just those who are eligible under current laws, and whether they pay into the system or can even afford to do so.

The end goal of single-payer is to have the healthcare industry run and regulated by the government and take private health insurance companies out of the mix. This would be achieved by using taxpayer money to completely fund all medical costs, giving everyone access to health care in California.

Completely shifting the health care system is no easy task and even the slightest change in policy can set off a chain reaction, something seen with the Affordable Care Act. However, there are valid arguments on both sides of this debate. The following summary of pros and cons demonstrate what changing the makeup of health care in California would mean.

Item 9.B

<u>Pros</u>
<i>Everyone is Covered</i> – Anyone can see a doctor with no insurance costs to pay
<i>Single-Payer Already Exists</i> – The transition would be easy as with Medicare/Medicaid
<i>Providers Paid Equally</i> – Rates are the same so that care given and received will be fair
<i>Healthier Population</i> – The 11% currently without health coverage will now be covered
<i>Better for Business</i> – Employers would not have to provide costly health benefits
<i>Private Care Still Available</i> – Providers can establish services outside of the single-pay system
<i>Reduced Spending Per Capita</i> – Other countries have lowered per capita spending as a result

<u>Cons</u>
<i>Significant Tax Hikes</i> – 2.2% for earners and 6.7% for employers
<i>Doctor Shortage/Long Waits</i> – 21 weeks on average to be referred to a specialist
<i>Reduced Government Funding</i> – Added costs would take away from other government programs
<i>Increases Government Size</i> – New levels of bureaucracy required to run single-payer program
<i>Eliminates Competition</i> – Competition drives innovation...without it, quality care will be reduced
<i>Insurance Costs May <u>Not</u> Disappear</i> – Families requiring special care will pay added costs

Strategic Plan Objectives:

3.5 – Ensure that all the region’s local government policy makers understand TVMWD’s role in the delivery of water.



Staff Report/Memorandum

To: TVMWD Board of Directors
From: Richard W. Hansen, General Manager
Date: June 6, 2018
Subject: Resolution No. 18-06-DRAFT Surplus Property

Form with checkboxes: For Action, Information Only, Fiscal Impact, Cost Estimate: \$ Minimal - Surplus Property, Funds Budgeted.

Discussion:

Attached for Board review and consideration is a list (Exhibit "A") of TVMWD property to be declared as surplus. The Board will also consider authorizing the General Manager to dispose of the property in accordance with the procedures outlined in the standing Resolution No. 11-04-488. Approval of Resolution No. 18-06-DRAFT will affirm this action as attached.

These procedures require the General Manager to describe the property, determine the dollar value, and select the method of disposal which will generate the best return for TVMWD, including, giving priority to our Member Agencies to purchase the property, public auction, public sale, or selected bidders. Property not sold or without resale value may be disposed of in the most efficient manner, including donations to Member Agencies, recognized charities, local government entities, non-profit agencies whose activities are related to health, education, and/or the public welfare.

The surplus property list includes outdated, but mostly working computers, monitors and printers. Related accessories are also listed. The condition of items is included in the Exhibit A.

If any of the Member Agencies are interested in purchasing this property for public agency use, at the price(s) noted on Exhibit A, they must notify the General Manager in writing via email no later than Tuesday, June 19, 2018 by 3:00 p.m. The first offer(s) at full price received in writing at rhansen@tvmwd.com will be notified of the successful sale.

Should no offers be received from the Member Agencies, the property will be disposed of at the discretion of the General Manager, in accordance with the procedures outlined in the resolution.

All materials are sold as is. No warranty is provided or implied. All items are described as accurately as possible. Anyone wishing to pre-inspect may do so during TVMWD's

Item 9.C

normal operating hours. All successful offers must be picked up by the buyer no later than Thursday, June 21, 2018 at 3:00 p.m. (after which a scrap recycler will be notified to pick up the materials that are not subsequently disposed of per the resolution).

The Board will be asked to review and consider approval of the draft resolution at the next meeting on June 20, 2018.

Strategic Plan Objective(s):

3.3 – Be accountable and transparent with major decisions

RESOLUTION NO. 18-06-DRAFT

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THREE VALLEYS MUNICIPAL WATER DISTRICT
DECLARING CERTAIN PERSONAL PROPERTY TO BE SURPLUS TO THE
DISTRICT AND ORDERING THE SALE THEREOF**

WHEREAS, the District's Board of Directors has adopted Resolution No. 11-04-488 which outlines the procedures for the disposal of surplus personal property; and

WHEREAS, the District owns certain surplus personal property as described in Exhibit "A" (attached); and

WHEREAS, the surplus property is obsolete and unneeded; and

WHEREAS, the General Manager has determined the value of the surplus property after contacting dealers, vendors or other businesses which purchase used property or take such items as trade-in.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the District's Board of Directors does hereby find and resolve as follows:

1. The personal property attached hereto as Exhibit "A" is declared surplus to the District's needs.
2. The General Manager may dispose of the surplus property in accordance with procedures set forth in Resolution No. 11-04-488.

ADOPTED and **PASSED** at a meeting of the Three Valleys Municipal Water District's Board of Directors, on this 20th day of June 2018 by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Bob G. Kuhn, President

ATTEST:

Brian Bowcock, Secretary

SEAL:

THREE VALLEYS MUNICIPAL WATER DISTRICT
SURPLUS EQUIPMENT - June 2018

EXHIBIT A

Manufacturer	System Model	Service Tag	Computer Name	Type	Memory	Wiped	Notes	Value
Dell	Optiplex 360	GZFGBK1	TVMWD-SECUR.OPS	Server	148GB/4GB	Yes	Windows 7 - 2009, Add in Graphics Card, VGA	\$ 15.00
Dell	Optiplex 380	1DVMLN1	TVMWD-MAINT.	Desktop Computer	232GB/4GB	Yes	Windows 7 - 2010, VGA/DVI	\$ 15.00
Dell	Optiplex 790	9K9NPS1	MARIA-SECURITY CAM	Desktop Computer	232GB/4GB	Yes	Windows 7 - 2012, VGA/Display Port	\$ 20.00
Dell	Optiplex 9020	F02MBZ1	TVMWD-KIRK	Desktop Computer	465GB/16GB	Yes	Windows 7 - 2012, VGA/Display Port	\$ 25.00
Dell	Optiplex 9020	F04KBZ1	TVMWD-BPERALTA	Desktop Computer	465GB/16GB	Yes	Windows 7 - 2012, VGA/Display Port	\$ 25.00
Dell	Optiplex 9020	F03LBZ1	TVMWD-CDECHAINE	Desktop Computer	465GB/16GB	Yes	Windows 7 - 2012, VGA/Display Port	\$ 25.00
Dell	Optiplex 9010	39VRSW1	TVMWD-INTERN #2	Desktop Computer	465GB/16GB	Yes	Windows 7 - 2012, VGA/Display Port	\$ 25.00
Dell	Optiplex 755	FTPJVD1	TVMWD-INTERN #3	Desktop Computer	150GB/2GB	Yes	Windows 7 - Age Unknown, VGA/DVI	\$ 10.00
Dell	Monitor - 20"	VGA/DVI		Monitor			2008 - Swivel Stand - Sound Bar - Working	\$ 10.00
Dell	Monitor - 20"	VGA/DVI		Monitor			2007 - No Stand - Sound Bar - Working	\$ 5.00
Dell	Monitor - 20"	VGA/DVI		Monitor			2007 - Swivel Stand - Sound Bar - Working	\$ 10.00
Dell	Monitor - 20"	VGA/DVI		Monitor			2006 - No Stand - Sound Bar - Working	\$ 5.00
Dell	Monitor - 20"	VGA/DVI		Monitor			2006 - Swivel Stand - Sound Bar - Working	\$ 10.00
Dell	Monitor - 20"	VGA/DVI		Monitor			2004 - Swivel Stand - Sound Bar - Working	\$ 10.00
Dell	Monitor - 17"	VGA		Monitor			2003 - Fixed Stand	\$ 5.00
Dell	Keyboard - Wired			Keyboard			New - Ten (10)	\$ 5.00
Dell	Mouse - Wired			Mouse			New - Six (6)	\$ 5.00
Microsoft	Keyboard-Wireless			Keyboard			Used - One (1) - Not Working Well	\$ -
Wacom	Mouse - Wireless			Mouse			Used - One (1) - Not Working Well	\$ -
Dell	Mouse - Wired			Mouse			Used - One (1) - Not Working	\$ -
HP	Office Jet Pro 8100			Printer			Used - Working	\$ 20.00
HP	Office Jet 5610xi			Printer			Used - Working, Display fuzzy, Incl. new ink	\$ 10.00
HP	4600DN Laser	SN: JPHMC65139		Printer			Outdated technology. 2003 purchase. Network card no longer working. Network card not updatable. Does print. Supplies old.	\$ 35.00
Dell	Display Port Adapters						Several - New/Used	\$ 1.00
	Power Cords						Several - New/Used	\$ 1.00
	VGA Cords						Several - New/Used	\$ 1.00
	DVI Cords						Several - New/Used	\$ 1.00
	Monitor Display Cords						Several - New/Used - USB	\$ 1.00
	Printer Cords						Several - New/Used	\$ 1.00
	HDMI Cords						6' - New - Five (5)	\$ 2.00
	Monitor Cover Plates						Five (5) - New	\$ 1.00
	High-Back Leather Chair			Furniture	Black		Worn, minor scratches, adjustable with arms	\$ 10.00
	Mid-Back Leather Chair			Furniture	Black		Slightly worn, adjustable with arms	\$ 10.00
	Fabric Desk Chair			Furniture	Green Print		Worn, no arms	\$ 5.00



Staff Report/Memorandum

To: TVMWD Board of Directors
From: Richard W. Hansen, General Manager *RH*
Date: June 6, 2018
Subject: Modified Board Meeting Schedule

<input type="checkbox"/> For Action	<input type="checkbox"/> Fiscal Impact	<input type="checkbox"/> Funds Budgeted
<input checked="" type="checkbox"/> Information Only	<input type="checkbox"/> Cost Estimate:	\$

Discussion:

In prior years, the Board has occasionally cancelled all meetings during the summer months of July and August, and at other times has chosen a modified schedule.

With the budget/rate adoption process now completed and limited regular business anticipated, the Board will now determine what action to take relative to its summer schedule. The following Board meetings are presently on the calendar:

- July 4, 2018
- July 18, 2018
- August 1, 2018
- August 15, 2018

The Board will be provided with an information packet of ongoing activities at Three Valleys for any month that a Board meeting is not held. At any time during the proposed summer schedule a special meeting can be called to attend to necessary business.

Staff is seeking direction from the Board to return this item for future action.

Strategic Plan Objective(s):

3.3 – Be accountable and transparent with major decisions.



Staff Report/Memorandum

To: TVMWD Board of Directors
From: Richard W. Hansen, General Manager *RH*
Date: June 6, 2018
Subject: Project Summary Update

<input type="checkbox"/> For Action	<input type="checkbox"/> Fiscal Impact	<input type="checkbox"/> Funds Budgeted
<input checked="" type="checkbox"/> Information Only	<input type="checkbox"/> Cost Estimate: \$	

Discussion:

Brief status reports for projects are provided below:

TVMWD Grand Avenue Well Project – Project No. 58446

Grading and drainage improvements were successfully completed prior to the drilling contractor mobilizing the drill rig and installing temporary 24-foot tall sound barriers. Drilling of the pilot hole began on April 27, 2018. The drilling contractor has experienced some equipment issues that have caused minor delays in progress, and those issues have all been resolved. Staff anticipates Phase 1 drilling construction (including design and installation of the well casing) and water testing will be completed by early August 2018.



Grand Avenue Well Drilling Activities

During this initial phase of drilling at the Grand Avenue Well, adjacent residents have observed the work, but have raised no complaints regarding noise.

TVMWD Baseline Road Well Project – Project No. 58458

No new information to report at this time.

Reservoir Effluent Pump Station Project – Project No. 58459

The contractor completed construction of the 700 linear feet, 4-inch diameter discharge pipeline, the new connection on the north side of the administration building, and paving in early May 2018. Due to the anticipated long lead time for some of the major project components, the contractor plans to return to continue construction in mid to late June. Staff anticipates construction will be completed by mid to late July.



Hydropneumatic Tank Replacement Project – Project No. 58460

Staff anticipates construction will occur in late 2018.

JWL Control Valve

The consultant has provided the 75% design. Staff has reviewed the drawings and has met internally to discuss the project. TVMWD also met with JWL staff to consider the project concept and receive comments regarding design and operation. Staff will provide all review comments to the consultant to incorporate into the final design. It is anticipated that design will be completed by the end of June.

Administration Building Landscape Project – Project No. 51410

After almost three decades of repurposing the treatment plant's filter support gravel for part of the surrounding landscape feature at Miramar, it was agreed that a change to update the appearance was in good order. The design promotes water conservation using a diverse collection of California native and mediterranean drought tolerant plants. In addition

to richly-colored blooms and varied foliage, this landscape is very much aligned with the conservation philosophy this region holds.



Strategic Plan Objectives:

- 1.4 – Capable of delivering 10,000 AFY from local sources in case of drought or catastrophe.
- 1.5 – Maintain water infrastructure to assure 100% reliability.
- 2.3 – Manage water infrastructure and staff operations to minimize costs.
- 3.3 – Be accountable and transparent with major decisions